

**To**  
**ÖH Music and Arts University of the City of Vienna**  
**Bräunerstr. 5**  
**1010 Wien**  
**oeh@muk.ac.at**



***Request to the COVID-19 fund***

**ATTENTION:** Please put in absolutely all records! Send us the filled in and signed request with all recorders (scans, pdfs) only via e-mail ([oeh@muk.ac.at](mailto:oeh@muk.ac.at)), all documents need to be in one single e-mail!

**We can only accept complete applications!**

.....  
Surname Name

.....  
Telephone Number Email

.....  
Adress

.....  
Nationality Place of Birth Date of Birth

.....  
University Field of studies Matriculation Number



## **Declaration of data protection (according to Richtlinien zum Covid19-Fonds, §8)**

- (1) All personal data and documents are treated with greatest care and confidence.
- (2) Within ÖH Music and Arts University of the City of Vienna only the members of the selection committee have access to applications.
- (3) In no case personal data or documents are forwarded to third parties.
- (4) Personal data and documents are only used for processing the scholarships and calculating the individual amount.
- (5) All applications and documents will be archived for 7 years. They cannot be accessed by unauthorized persons.

## **Declaration of consent**

- (1) I confirm the correctness of my information with my signature.**
- (2) I particularly confirm that I mentioned all my income.**
- (3) I will provide my complete account statements and my parent's proof of income if the ÖH Music and Arts University of the City of Vienna asks for it in the first 4 months after a positive scholarship confirmation.**
- (4) I will communicate any unexpected and significant improvement of my financial situation during the first 4 months after a positive scholarship confirmation to ÖH Music and Arts University of the City of Vienna. I will refund the scholarship partially or completely if I got the scholarship by giving wrong information. I will also refund the scholarship partially or completely if my financial situation improves significantly within the first 4 months after a positive scholarship confirmation.**
- (5) I agree with the declaration of data protection mentioned above and confirm that I have read it.**
- (6) I will send this request with all documents mentioned below via e-mail to *oeh@muk.ac.at*. I agree that my application cannot be taken into consideration if it is not complete or sent using a different way than via e-mail. I'm aware that there is no legal claim to receive a scholarship. I'm also aware that it is in the discretion of the selection committee to decide whether a scholarship is provided. The selection committee also decides about the amount of the scholarship.**

.....  
Place, Date

Signature

**Please regard the necessary documents you need to attach on the next page.**

**Required documents (scans only):**

Incomplete information and documents - especially concerning the financial situation – will result in the rejection of your application due to lack of capacities.

X Confirmation of enrollment (available at mukonline.at)

X **important:** Confirmation of your loss due to COVID-19: The total amount has to be shown with documents that prove: That an agreement existed, the fee and the cancellation of the event(s)

X Statement of Bankaccount until one month before application date (f.e. if you apply on the 1.10.2020 we need a statemnet of your bankaccount starting from the 01.09.2020!)